

INDIA TOURISM, FRANKFURT

ITF/2014-15/re-print/brochures/Russian

21st Oct 2014

Request for quotation for re-printing of India brochures in Russian Language.

Indiatourism Frankfurt is planning to re-print the following Brochures :-

1. General India brochures: A4, 32 pages
2. Brochures South India: A5, 40 pages
3. Brochures West India: A5, 40 pages
4. Brochure North India: A5, 52 pages
5. Brochure East India: A5, 32 pages

Interested parties can contact Mr. Jitendra Jadhav, India Tourism, Frankfurt at email ID ad2@india-tourism.com for the Artwork of all the above 5 titles.

A) You are requested to submit your quotations for re-printing of the brochures mentioned at Sr. 1-5 above with the following specifications:-

Size : As given above
Colour : 4x4 colours
Processing : Back to back colour printing and stapled
Finishing : 135 gsm, photo print, glazed.
Quantity : 5000 copies of each title.

B) The brochures are required urgently for the following upcoming events:-

Moscow : MITT-18-21 Mar 2015 (1000 copies of each titles)
Novosibirsk : SITT-10-12 Apr 2015 (500 copies of each titles)
Khabarovsk : Khabarovsk-04-08 Mar 2015 (500 copies of each titles)
Baku : AITF-02-04 Apr 2015 (500 copies of each titles)

For the deliveries of the rest of the brochures for the different fairs / events / exhibitions / Embassies / Consulates, we will send you the directions separately.

C) Additional requirements: -

- i) The agency so selected is required to make a provision of storage space of printed brochures.
- ii) Timely delivery of these brochures to the cities as mentioned above.
- iii) The quotation should also indicate the approximate cost for delivery of brochures to the fairs in Almaty, Baku, Novosibirsk & Khabarovsk to be reimbursed separately on production of invoices of third party bills .
- iv) No charges will be paid for the delivery within Moscow city.
- v) The cost of printing of these brochures may be quoted in € Euro. Taxes, where applicable should be mentioned as extra.
- vi) India Tourism Frankfurt will pay 30% of the total quoted, before the commencement of printing. The balance payment will be settled within 14 days of the completion of the printing on submission of a certificate that work has been completed as per our instructions.

D) Interested parties are requested to send their offer / cost for printing of these brochures **latest by 31st Oct 2014 before 1700 hrs. Offers should be in Euros and in English language**

The tender application should be sent in sealed Cover envelop with the title ‘Quotations for Printing of India Tourism Brochures in Russian Language’ to the following Address:

**Second Secretary (Info)
Embassy of India, Moscow,
Ulitsa Vorontsovo Polye 9, Building No.1, 103064, Moscow, Russia**

Proposals received after the deadlines or incomplete proposals will be disqualified. Quotations sent by email will not be entertained.

Yours sincerely,

**Roma Singh
Regional Director (Europe, UK, CIS & Israel)**